

# Justine Jablonska

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## EXPERIENCE

### MEDILL NEWS SERVICE

Chicago, IL and Washington, DC; 2009–2010  
Reporter

- Multimedia reporter: print, web, video and photography.
- Beats: Chicago – Urban Affairs and Politics; Washington, DC – Youth and Politics, Foreign Policy
- Articles published on Medill News Service websites and various publications, including the Washington Post, Federal Times, McClatchy and Politics Daily.
- Politics reporting concentration; additional concentration in video production.

### SKIDMORE, OWINGS & MERRILL LLP

Chicago, IL; 2006–present  
Editor-in-Chief & Project Manager of SOM.com

- Facilitated the redesign process and final approval stages of the new SOM.com.
- Managed the build of the new SOM.com from initial design to soft launch.
- Developed and managed editorial guidelines and editorial calendar.
- Provided a consistent tone and voice for corporate pages.
- Wrote and edited website content, including articles.
- Sourced materials from SOM offices worldwide.
- Interim Webmaster and Content Administrator.

### COGNITIVE ARTS

Evanston, IL; 2005–2006  
Content Developer for National Association of Securities Dealers (NASD)

- Wrote content for NASD web-based compliance training courses, including Hedge Funds and Variable Annuities/1035 Exchanges.
- Worked closely with NASD subject matter experts to acquire content, develop, and produce the courses.

### Curriculum Developer for Humana, Louisville, KY

- Developed self-study course curriculum for Customer Support Executives.
- Researched and documented work flow processes.
- Designed documentation-based lessons and materials.

### Course Developer / Editor for CNA Insurance

- Developed and produced Student Manuals and Support Materials: PowerPoint Presentations, Activity Aids, Worksheets, and Handouts.
- Proofread, edited, and formatted Instructor and Student Manuals for 8-week training curriculum.

### CREATIVE POWERS, INC.

Glenview, IL; 2001–2005  
Project Manager / Proofreader / Writer

- Managed ~50 graphic design projects monthly.
- Proofread and edited copy on all projects.
- Primary liaison for proposals, invoices, and accounts.
- Assisted in preliminary project layout, including typesetting in Quark XPress and Adobe Photoshop.
- Conducted interviews, researched, and wrote articles for annual national magazine.

NICE CARD COMPANY, Park Ridge, IL; 2000–2001  
Artistic Development Director

- Wrote historical and architectural copy for 200 cards in Chicago: My Kind of Town and Christmas card lines.
- Organized, filed, and catalogued extensive photograph and slide library.

### ARCHIBALD SCHOOL OF ENGLISH

Warsaw, Poland; 1998  
English Teacher

- Wrote and led curriculum for six levels of adult English conversation classes.

## OTHER EXPERIENCE

GRADUATE STUDENT ADVISORY COUNCIL  
Chicago, IL and Washington, DC; 2009–2010

- Class representative.

### CHANNEL 7'S ANNUAL POLISH DAY PARADE

Chicago, IL, May 2006

- Color commentary and co-anchor.

POLISH SCOUTING ORGANIZATION,  
Chicago, IL and Los Angeles, CA, 1996–2004

Creative Director / Instructor / Camp Director

- Created, organized, and led Polish academic outdoor summer programs for Polish-American Scouts.
- Trained, supervised, and managed Junior and Senior Counselor staff.

## EDUCATION

### MEDILL SCHOOL OF JOURNALISM

Chicago, IL and Washington, DC 2009–2010  
Master of Science in Journalism expected June 2010

Classes taken include:

- Urban Issues Reporting: Chicago
- Public Affairs, Political, Government reporting: Washington DC
- Covering Conflicts, Terrorism and National Security
- Watchdog Journalism
- Magazine writing
- Broadcast producing
- Video storytelling

POLISH ACADEMY OF TV, FILM AND THEATRE  
Lodz, Poland, 1996–1997

### NORTHWESTERN UNIVERSITY

Evanston, IL 1992–1996

Bachelor of Science in Speech

## SKILLS

- Excellent researching, writing, and editing skills
- Exemplary verbal, written, and interpersonal communication skills
- Superb organizational abilities
- Accomplished public speaker
- Outstanding time management capabilities
- Fluent in Polish
- Proficient in Final Cut Express; Avid; Adobe Creative Suite; Filemaker Pro; Microsoft Office